

HOW TO APPLY FOR/RENEW OWWA MEMBERSHIP

1. For OFWs who wish to apply for/renew his/her membership with the OWWA's On-Site Membership Program (OSMP), the following documentary requirements shall be submitted to the POLO:
 - Duly accomplished OWWA OSMP Information Sheet;
 - Proof of employment such as carte legitimacion, signed employment contract/offer, pay slip, company identification card, Application for Philippine Insurance with employer's signature ([see Application for Insurance](#)) or other relevant evidence of employment; and
 - Copy of passport showing photo and personal data.
2. Eligible for membership enrolment/renewal under the OWWA OSMP are:
 - OFWs of legal age, who enroll as first-time members, provided they are gainfully employed overseas at the time of registration;
 - OFWs whose OWWA membership had expired;
 - OFWs who have acquired regular/permanent residency status in the foreign country of work, but who have remained Filipino citizens; and,
 - OFWs who left the country without proper documentation as OFW from the POEA and who have obtained gainful employment in the destination country.
3. A membership fee of **CHF25.00** is to be paid in cash and an Official Receipt will be issued by the POLO.
4. The membership shall be active for two (2) years upon payment of fee and subject for renewal after said period.