PHILIPPINE EMBASSY - BERNE, SWITZERLAND
PHILIPPINE CONSULATE GENERAL - GENEVA, SWITZERLAND

CHECKLIST OF DOCUMENTARY REQUIREMENTS FOR PETITION FOR RETENTION/RE-ACQUISITION OF PHILIPPINE CITIZENSHIP UNDER R.A. 9225

1. **Personal appearance** to take the Oath of Allegiance to the Republic before a Consular Officer;

2. Duly accomplished, signed, and verified under oath petition/application Form (*available at the Embassy, the Consulate General and online*);

3. A former natural-born citizen, who was **born in the Philippines**, shall submit the NSO-authenticated copy of his or her birth certificate plus three (3) photocopies. (*Please visit www.ecensus.com.ph* on how to obtain an NSO-authenticated copy of the birth certificate);

4. In addition to #3, original cancelled/last-held Philippine passport plus three (3) photocopies of its data page.

   In the **absence** of or in case of **loss** of the Philippine passport, the applicant shall submit any one of the following **secondary proof** of being a natural-born Philippine citizen:
   - Philippine Marriage Certificate indicating the Philippine citizenship of the petitioner; or
   - Any other Philippine-issued official document proving natural-born Philippine citizenship, e.g. COMELEC Voter’s ID, LTO Driver’s License, etc;

5. Original **valid foreign passport** plus three (3) photocopies of its data page;

6. Original and photocopy of Certificate of Naturalization or Certificate of Foreign Citizenship (with English translation if written in a foreign language) or, in the **absence** of said Certificates, an **Affidavit** stating how and when foreign citizenship was acquired;

7. Five (5) pieces 3.5x4.5 cm photograph with white background and must be taken within the last three months from the date of application;

8. In case of **variance/discrepancy** between the applicant’s name as appearing in his/her Birth Certificate or other documents to prove his/her being a former natural-born Philippine citizen and his/her name in the foreign passport’s data page or Certificate of Naturalization or Citizenship or any document proving foreign citizenship, submit the following:
a. **Affidavit of One and the Same Person** executed by the applicant acknowledging all obligations, responsibilities and liabilities under all names AND an explanation on the discrepancies, and

b. **Substantial proof** on how the applicant acquired the varied name/s, which could be **any one** of the following:
   i. **NSO Marriage Certificate**/ Original Report of Marriage;
   ii. **Annotation** in the passport or **Birth Certificate** of the varied name;
   iii. **Philippine Judicial Decree** of Change of Name, Adoption, Annulment or Declaration of Nullity of Marriage, and Divorce or equivalent document;
   iv. **Annotation** in the **Certificate of Naturalization** or Citizenship of the varied name; or
   v. **Philippine-issued official document** indicating the varying name/s;

9. **Petition Fee for Principal applicant** - CHF50.00* (*excluding other fees for affidavits and other consular documents required to support the Petition)

**CHECKLIST OF DOCUMENTARY REQUIREMENTS FOR EACH DEPENDENT/MINOR CHILD**

1. Accomplished Supplement for Dependent Form;

2. A former natural-born citizen, who was **born abroad**, shall present the original **Report of Birth*** issued by the Philippine Embassy or Consulate plus three (3) photocopies.

   *For the Petitioner’s **dependent minor** child/children (without a previous report of birth filed with the Embassy/Consulate General) who will derive citizenship from the Filipino parent, the filing of **Report of Birth** is required to be filed **simultaneously**. *(Please see the separate requirements for filing the Report of Birth)*

3. Photocopy of the **Foreign Birth Certificate** of Dependent Child;

4. Original **valid foreign passport** of the Dependent Child plus three (3) photocopies of its data page;

5. Three (3) pieces 3.5x4.5 cm **photograph** with white background and must be taken within the last three months from the date of application;

6. **Inclusion Fee for each Dependent child** - CHF25.00** each** (**excluding other fees for affidavits and other consular documents required to support the Petition**)

! **PLEASE NOTE THAT APPLICANTS ARE ADVISED TO MAIL IN ADVANCE THE REQUIRED DOCUMENTS FOR PRIOR EVALUATION OF THE EMBASSY.**

!! **PLEASE NOTE FURTHER THAT APPLICANTS ARE REQUESTED TO PROVIDE A SELF-ADDRESSED RETURN ENVELOPE WITH CHF6.30***
WORTH OF STAMPS (FOR REGISTERED MAIL), TO BE USED FOR MAILING FINALIZED DOCUMENTS BACK TO THE CLIENT. (**COST OF STAMPS COULD VARY DEPENDING ON WEIGHT OF DOCUMENTS AND DESTINATION OF MAIL**