

**PHILIPPINE EMBASSY - BERNE, SWITZERLAND
PHILIPPINE CONSULATE GENERAL - GENEVA, SWITZERLAND**

**CHECKLIST OF DOCUMENTARY REQUIREMENTS FOR PETITION FOR
RETENTION/RE-ACQUISITION OF PHILIPPINE CITIZENSHIP UNDER R.A.
9225**

1. **Personal appearance** to take the Oath of Allegiance to the Republic before a Consular Officer;
2. Duly accomplished, signed, and verified under oath **petition/application Form** (*available at the Embassy, the Consulate General and online*);
3. A former natural-born citizen, who was **born in the Philippines**, shall submit the **NSO-authenticated copy** of his or her **birth certificate** plus three (3) **photocopies**. (*Please visit www.ecensus.com.ph on how to obtain an NSO-authenticated copy of the birth certificate*);
4. In addition to #3, **original** cancelled/last-held **Philippine passport** plus three (3) **photocopies** of its **data page**.

In the **absence** of or in case of **loss** of the Philippine passport, the applicant shall submit **any one** of the following **secondary proof** of being a **natural-born** Philippine citizen:

- **Philippine Marriage Certificate** indicating the Philippine citizenship of the petitioner; **or**
 - Any other **Philippine-issued official document** proving natural-born Philippine citizenship, e.g. COMELEC **Voter's ID**, LTO **Driver's License**, etc;
5. Original **valid foreign passport** plus three (3) **photocopies** of its **data page**;
 6. Original and photocopy of **Certificate of Naturalization** or **Certificate of Foreign Citizenship** (with English translation if written in a foreign language) **or**, in the **absence** of said Certificates, an **Affidavit** stating how and when foreign citizenship was acquired;
 7. Five (5) **pieces** 3.5x4.5 cm **photograph** with white background and must be taken within the last three months from the date of application;
 8. In case of **variance/discrepancy** between the applicant's name as appearing in his/her Birth Certificate or other documents to prove his/her being a former natural-born Philippine citizen and his/her name in the foreign passport's data page or Certificate of Naturalization or Citizenship or any document proving foreign citizenship, submit the following:

- a. **Affidavit of One and the Same Person** executed by the applicant acknowledging all obligations, responsibilities and liabilities under all names AND an explanation on the discrepancies, **and**
 - b. **Substantial proof** on how the applicant acquired the varied name/s, which could be **any one** of the following:
 - i. **NSO Marriage Certificate/** Original Report of Marriage;
 - ii. **Annotation** in the passport or **Birth Certificate** of the varied name;
 - iii. **Philippine Judicial Decree** of Change of Name, Adoption, Annulment or Declaration of Nullity of Marriage, and Divorce or equivalent document;
 - iv. **Annotation** in the **Certificate of Naturalization** or Citizenship of the varied name; or
 - v. **Philippine-issued official document** indicating the varying name/s;
9. **Petition Fee for Principal applicant- CHF50.00*** (**excluding other fees for affidavits and other consular documents required to support the Petition*)

CHECKLIST OF DOCUMENTARY REQUIREMENTS FOR EACH DEPENDENT/MINOR CHILD

1. Accomplished Supplement for Dependent **Form**;
2. A former natural-born citizen, who was **born abroad**, shall present the original **Report of Birth*** issued by the Philippine Embassy or Consulate **plus three (3) photocopies**.

For the Petitioner's **dependent minor child/children (without a previous report of birth filed with the Embassy/Consulate General) who will derive citizenship from the Filipino parent, the filing of **Report of Birth** is required to be filed **simultaneously**. (Please see the separate requirements for filing the Report of Birth)*
3. Photocopy of the **Foreign Birth Certificate** of Dependent Child;
4. Original **valid foreign passport** of the Dependent Child plus three (3) **photocopies** of its **data page**;
5. Three (3) **pieces** 3.5x4.5 cm **photograph** with white background and must be taken within the last three months from the date of application;
6. **Inclusion Fee for each Dependent child - CHF25.00** each** (***excluding other fees for affidavits and other consular documents required to support the Petition*)

! PLEASE NOTE THAT APPLICANTS ARE ADVISED TO MAIL IN ADVANCE THE REQUIRED DOCUMENTS FOR PRIOR EVALUATION OF THE EMBASSY.

!! PLEASE NOTE FURTHER THAT APPLICANTS ARE REQUESTED TO PROVIDE A SELF-ADDRESSED RETURN ENVELOPE WITH CHF6.30***

WORTH OF STAMPS (FOR REGISTERED MAIL), TO BE USED FOR MAILING FINALIZED DOCUMENTS BACK TO THE CLIENT. (COST OF STAMPS COULD VARY DEPENDING ON WEIGHT OF DOCUMENTS AND DESTINATION OF MAIL)**